Sanjay Gandhi Postgraduate Institute of Medical Sciences

Prof. Rajan Saxena MS, FMAS, FACS
Padmashri Awardee
Dean
Professor and Head
Department of Surgical Gastroenterology
& Liver Transplant

Raebareli Road,
Lucknow-226014 INDIA

No. PGI/D 4S) /2016
November 2, 2016

Office Memorandum

Please find enclosed herewith a copy of the minutes of the 53rd Academic Board Meeting of Sanjay Gandhi Postgraduate Institute of Medical Sciences, held on September 24, 2016 at Guest House Committee Room for your information and comments if any. Kindly acknowledge the receipt of the same.

1. Prof. Rakesh Kapoor, Director, SGPGI.   Chairman
2. Prof.V. N. . Tripathi,   Director General Medical Education & Training, UP, Jawahar Bhawan, Lucknow.
3. Prof. Yogesh Chawla, Director, PGIMER, Chandigarh.
4. Prof. Ajay Sharma, Director/Professor Neurosurgery, G.B. Pant Hospital, New Delhi.
5. Prof D.S. Rana, Sir Ganga Ram Hospital, New Delhi.
6. Dr. S.K. Puri, Sr. Scientist & Former Director, CDRI, Lucknow Lourpur Apartment, New Hyderabad, Near Post Office Lucknow.
7. Prof. R.K. Sharma, Head Department of Nephrology, SGPGI.
8. Prof. U.K. Misra, Head Department of Neurology, SGPGI.
9. Prof. R.N. Mishra, Head Department of Immunology, & Dean, SGPGI
10. Prof. Rajan Saxena, Dean & Head Department of Surgical Gastroenterology, SGPGI.
11. Prof. S.K. Mishra, Head Department of Endocrine Surgery, SGPGI.
12. Prof. Eesh Bhatia, Head Department of Endocrinology (Medical), SGPGI.
13. Prof. V.A. Saraswat, Head Department of Gastroenterology, SGPGI.
14. Prof. R.V. Phadke, Head Department of Radio diagnosis, SGPGI.
15. Prof. P.K. Singh, Head Department of Anesthesiology, SGPGI.
16. Prof. Soniya Nityanand, Head Department of Hematology, SGPGI
17. Prof. T.N. Dhole, Head Department of Microbiology, SGPGI.
18. Prof. Aneesh Srivastava, Head Department of Urology, SGPGI
19. Prof. P.K.Goel, Head Department of Cardiology, SGPGI.
20. Prof. C.M. Pandey, Head Department of Health Informatics, SGPGI.
21. Prof. S.K. Yachha, Head Department of Pediatric Gastroenterology, SGPGI.
22. Prof. A.K. Baronia, Head Department of Critical Care Medicine, SGPGI
23. Prof. S.P. Ambesh, Head Department of Emergency Medicine, SGPGI.
24. Prof. R.K. Choudhary, Head Department of Transfusion Medicine, SGPGI.
25. Prof. Subha Phadke, Head Department of Genetics, SGPGI.
26. Prof. Shaleen Kumar, Head Department of Radiotherapy, SGPGI.
27. Prof. Raj Kumar, Head Department of Neurosurgery, SGPGI.
28. Prof. S. Gambhir, Head Department of Nuclear Medicine, SGPGI.
29. Prof. Manjula Murari, Head Department of Pathology, SGPGI.
30. Prof. Nirmal Gupta, Head Department of CVTS, SGPGI.
31. Prof. Kumudini Sharma, Head Department of Ophthalmology, SGPGI.
32. Prof. Rajeev Agrawal, Head Department of Plastic Surgery, SGPGI.
33. Prof. Mandakini Pradhan, Head Department of Maternal & Prp Health, SGPGI.
34. Prof. Richa Lal, Head Department of Paediatric Surgical Super-specialties, SGPGI.
35. Prof. Hem Chandra, Head Department of Hospital Administration, SGPGI.
36. Prof. Banani Poddar, Head Department of Neo-natology, SGPGI.
37. Dr. Alok Kumar, Department of Pulmonary Medicine, SGPGI.
38. Dr. Swasti Tewari, Head Department of Molecular Medicine and Biotechnology, SGPGI.
39. Dr. Aruna Parashar, Addl. Professor, Department of Clinical Immunology, SGPGI.
40. Dr. K.J. Maria Das, Additional Professor, Department of Radiotherapy, SGPGI.
41. Dr. Puneet Goyal Associate Professor, Department of Anesthesiology, SGPGI.
42. Dr.Namita Mohindra, Assistant Professor, Department of Radio- diagnosis , SGPGI.
43. Prof. Shaleen Kumar Executive Registrar, SGPGI.   Special Invitee.
44. Prof. Amita Agrawal , Faculty In-charge Research   Special Invitee
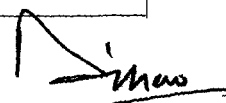45. Prof. A.K Shukla, Nodal Officer, College of Technology, SGPGI.   Special Invitee

(Prof. Rajan Saxena)
Dean

Phones: + 91 (522) 2494005, 2494425 (O), 2494426 (R), Cell : 8004904750, Fax: + 91 (522) 2668767, 2668017
e-mail : rajansaxena1959@gmail.com rajan@sgpgi.ac.in, dean@sgpgi.ac.in

Minutes of the 53rd Academic Board Meeting
Date & Time: September 24, 2016 at 11.30 AM
Venue: Committee Room Guest House at SGPGIMS, Lucknow.

The Chairman welcomed the members for attending the meeting

Agenda Item No.	Deliberations and resolutions.
Presence	As per Annexure-I
Agenda Item No.53.1 Confirmation of the minutes of the 52nd Academic Board Meeting held on December 5, 2015	The minutes of the s2nd Academic Board Meeting held on December 5, 2015 were circulated to all members for their comments if any. We have not received any comments. The Academic Board confirmed the minutes as circulated.
Agenda Item No.53.2 Action taken on the points arising out of the minutes of the 52nd Academic Board Meeting held on December 5, 2015.	The Academic Board took of the action taken of all the reports. The deliberations of the following points are as follows: **Agenda Item No. 51.13: Free Medical Facilities for students of Diploma Courses in School of Telemedicine and Biomedical Informatics:** The Dean, informed the Board that the issue was relating to the providing free medical facilities for the students of diploma course in School of Telemedicine and Bio-medical Informatics, and the Institute stopped the concerned course due to non-availability of teachers and their recognition, hence the matter may be closed. The Director and some of the members reviewed the recorded issue relating to School of Telemedicine and Biomedical Informatics and decided that the meeting of the constituted committee may be organized by the Member-Secretary and their minutes may be placed before the next Academic Board for deliberations. **Starting 2nd year M.Sc. Nuclear Medicine course with BBU:** The Academic Board again reviewed the situation and decided that Department of Nuclear Meafcine will provide practical training to the concerned students but other responsibilities i.e. conduction of examinations, etc. shall be the responsibility of BBU. Prof. A.K. Shukla, Incharge, radiation safety cell informed that the Institute has provided the radiation batches to the students being a part of the regulatory requirement and requested that the payment of radiation badges may be done through the Academic Accounts. The Academic Board decided that since the BBU is not paying any fees in this regard to the Institute hence the Head Department of Nuclear Medicine (Nodal Officer of the concerned course) may inform the BBU authorities that the payment of the radiation badges in future is made by the BBU. **Action: HOD Nuclear Medicine**

Starting DM Course in the Department of Anesthesiology: The Academic Board approved the Office Order dated August 12, 2016 issued by the Director in this regard.

Agenda Item No. 52.6: Ph.D. Rules and Regulations: The meeting of the constituted group was held on September 21, 2016, deliberated and felt that Ph.D. Rules and Regulations as written in the Ph.D. programme at SGPGI for the category of defense medical officers, teachers, scientists from national Institutions or government organizations or universities recognized by UGC, regarding leave conditions for sponsored candidates are fine except that an additional provision needs to be added, 'If a candidate is not able to complete his Ph.D. work in 3 years, the candidate may need to take additional leave from his/her institution (of the kind due) to complete the work. The responsibility of this lies with the candidate'. The Academic Board, after due deliberations approved the same.

Agenda Item No. 52.7: Identifying possible factors responsible for reduction in extramural grants and dwindling member of Ph.D. students: The meeting in this regard was held on August 17, 2016 under the chairmanship of Director, SGPGI. Only Prof. U.K. Misra and Prof. Arnita Agrawal attended the meeting. The Director felt that the best way to improve research is to make research output and generation of grants a criteria for summative assessment of faculty. It was felt that most of the suggestions given by the previous committee in its meeting held on August 20, 2015 were valid which are listed below: **Possible solutions to improve research grants / Ph.D. students**

- Recruitment of more basic scientists as faculty.
- More autonomy to researchers in utilizing grant money. Purchase procedure to be made simpler.
- Strengthening lab infrastructure: it should house only high-end equipment, e.g., confocal microscopy, automated DNA sequencer, electpn microscope, flow cytometer, GC/LC, beta and gamma counters etc. under the charge of dedicated scientists.
- Improvement of animal house facility.
- Encourage collaboration with other institutions or laboratories.
- Intramural grants to be awarded only to (i) new faculty members within the first 5 year of joining, and to older faculty members with a successful track record of research.
- Improve availability of online library resources.
- Make available a facility to pay publication charges if applicable for papers accepted in journals with impact factor above 3.0
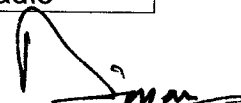- Introduction of course work as prescribed by the UGC

	• The Institute to restore its own Ph.D. program once a year through advertisement.
	In addition to the above, following have / are being implemented.
	For increasing Ph.D. intake:
	• 6 monthly Ph.D. advertisements for recruitment.
	• Regular Ph.D. course work.
	• Improving payment modalities for the fellowship.
	• Improve Institute research output visibility on the web page of the Institute.
	Improving research atmosphere:
	• Holding of a research skills development program for younger faculty in December.
	• MoU has been signed with IIT Kanpur to have collaborative work leading to innovations.
	• List of major equipment available at different labs with person's in-charge will be put up on intranet for investigators.
	The above issues were discussed at length and following suggestions were arrived.
	1. The website of the Institute needs immediate up-gradation.
	2. Research skills development program for younger faculty be organized.
	3. The Director desired that some barriers relating to publications and generating grants be earmarked in the appraisal proforma for the faculty which can be considered during the assessment promotion of the faculty.
	Finally, the Academic Board authorized the Director, to constitute a committee for giving consolidated recommendations considering the above issues which will be placed in the next meeting the Academic Board.
	Action: Dean, Faculty Incharge Research
Agenda Item No.53.3 Academic Activities of the Institute.	The Academic Board noted the following academic activities i.e. Arranging the Foundation Day Function on December 14, 2016, Giving awards to Dr. Shakti Bedanta Mishra, Dr. Anubhav Raj, Mr. Ashish Mishra, Ms Deepshikha Sachan, and Mrs. Joyce Atish Urunkar, Status of Medical Council of India recognition, Increasing DM Hematology seats from 1 to 5, starting DM Neuro-Anaesthesia and DM Cardiac Anaesthesia courses, Annual statistics of Ethics Committee meetings, Research Activities (Intramural projects, extramural projects, institutional animal ethics committee, Ph.D. students admission, Visiting Professors, Short Term Training.
Agenda Item No.53.4 Minutes of the Board of Studies Review Committee Meeting	The Director, SGPGI, vide his Office Order No. PGI/Dir/Camp/10070/2016 dated August 22, 2016 has nominated following committee to review the minutes of the Board of Studies of the Department of Cardiology, Radio-

Director

Dean

held on August 26, 2016 and September 13, 2016 at SGPGIMS|	diagnosis, Urology, Medical Genetics and Endocrinology (Medical) including College of Technology. The minutes of the Review Committee nominated by the Director along with the minutes of the Board of Studies will be placed before the Academic Board.

The Academic Board approved the following recommendations of the review committee relating to the department concerned.

1. Dean, SGPGI
2. Prof. P.K.Singh, HOD Anesthesiology
3. Prof. S.K. Mishra, HOD Endocrine Surgery
4. Prof. S.K. Yachha, HOD Ped. Gastroenterology
5. Prof. Sunil Kumar, Department of Radio-diagnosis
6. Prof. Shaleen Kumar, Executive Registrar
7. Prof. C.M. Pandey, HOD Biostatistics & Health Informatics
8. Prof. A.K. Shukla, Nodal Officer, College of Technology
9. Concerned Head of the Departments/Course Coordinators

The Academic Board approved the following recommendations of the review committee relating to the department concerned.

Cardiology:
- List of external experts.

Urology:
- List of expert for selection of basic scientists (faculty position of Urology).
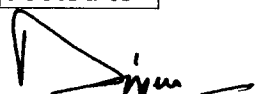- List of experts for M.Ch. exit examinations.

Endocrinology (Medical)
- The List of examiners for DM Endocrinology (Medical)
- List of experts for Endocrinology (Medical) – Clinical
- List of experts for Endocrinology – Basic Scientists

Medical Genetics:
- The list of experts for interview/selection for faculty Medical Genetics – Clinical
- The list of experts for interview/selection for faculty in basic scientists.
- The list of examiners for DM Medical Genetics.
- The Department of Medical Genetics at present has 2 DM seats per year and only 7 sanctioned Sr. Residents posts. Keeping in view of the clinical work load of the Department of Medical Genetics creation of 5 more posts of Sr. Residents are recommended so that the Department can increase the seats of DM Medical Genetics from 2 to 4, after fulfilling the required criteria of Medical Council of India.
1. The review committee noted the suggestion of starting fellowship programme of 1 year in some of the clinical areas. The Head of the Departments was requested to

Director

Dean

hold a Board of Studies for preparing documents of the fellowship programme including course curriculum, eligibility criteria, etc.

Radio-diagnosis:
Starting of DM Neuro-radiology course at SGPGI: The Department of Radio-diagnosis is presently running the MD programme with the annual intake of 6 seats per year. The Department of Radio-diagnosis has the necessary expertise, experience and infrastructure to embark on post doctoral DM course in Neuro-radiology with faculty willing to dedicate itself completely to the two disciplines, accordingly, as per the recommendations of the Board of Studies/ review committee the Academic Board approved initiation of DM Neuro-radiology course with the annual intake of two seats per year with creation of dedicated units within the Department of Radio-diagnosis. With these objectives following working arrangements in the Department of Radio-diagnosis approved.
Unit of Radio-diagnosis in General (Responsible for MD Radio-diagnosis Programme):
1. Prof. Sunil Kumar
2. Prof. Archana Gupta
3. Dr. Hira Lal, Additional Professor
4. Dr. Sheo Kumar, Additional Professor
5. Dr. Namita Mohindra, Assistant Professor
6. Dr. Rajnikant R. Yadav, Assistant Professor
7. Dr. Neetu Singh, Assistant Professor
8. Dr. Raghunandan Prasad, Assistant Professor

Unit of Neuro-Radiology (Responsible for DM Neuro-radiology programme):
1. Prof. R.V. Phadke
2. Dr. Zafar Neyaz, Associate Professor
3. Dr. Vivek Singh, Assistant Professor
After approval of the recommendations of Academic Board/Governing Body, the Department of Radio-diagnosis will initiate the DM Neuro-radiology course with the annual intake of 2 seats fulfilling the required infrastructure facilities with the dedicated faculty Unit for Neuro-radiology for running DM Neuro-radiology programme.
1. DM Neuro-radiology course syllabus approved by the Academic Board.
2. List of external experts for DM/PDCC Neuro-radiology approved by the Academic Board.

Molecular Medicine & Biotechnology:
- Departmental Activities: (Progress was made since last BOS in 2013: Noted.
1. **Course and curriculum for M.Sc. Programme in Molecular Medicine:** The Academic Board advised the Head of the Department to prepare the detailed course syllabus through their next Board of Studies and
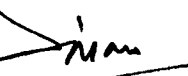
	the matter for starting M.Sc. programme will be placed in the next Academic Board. 2. **Proposal to start a Lab Manager course (1-year postgraduate diploma course):** The Academic Board advised the Head of the Department, that the matter for starting Lab. Manager Diploma course may again be looked after by Board of Studies, seeing their feasibility. 3. List of experts approved. **Action: Respective HODs**
Agenda Item No.53.5 Minutes of the Board of Studies of College of Technology Review Committee Meeting held on August 26, 2016 and September 13, 2016	The Director, SGPGI, vide his Office Order No. PGI/Dir/Camp/10070/2016 dated August 22, 2016 has nominated following committee to review the minutes of the Board of Studies of the College of Technology. 1. Dean, SGPGI 2. Prof. P.K. Singh, HOD Anesthesiology 3. Prof. S.K. Mishra, HOD Endocrine Surgery 4. Prof. S.K. Yachha, HOD Ped. Gastroenterology 5. Prof. Sunil Kumar, Department of Radio-diagnosis 6. Prof. Shaleen Kumar, Executive Registrar 7. Prof. C.M. Pandey, HOD Biostatistics & Health Informatics 8. Prof. A.K. Shukla, Nodal Officer, College of Technology 9. Concerned Head of the Departments / Course Coordinators The Review Committee reviewed the minutes of the Board of Studies for starting B.Sc. and M.Sc. courses in the following disciplines: 1. M.Sc. in Medical Laboratory Technology (Virology)-Prof. T.N. Dhole, Course coordinator. 2. M.Sc. in Medical Laboratory Technology (Transfusion Medicine)-Prof. R.K. Choudhary Course Coordinator and Prof. Preeti Elhence, Assistant Course Coordinator. 3. M.Sc. in Medical Bio-technology-Prof. Soniya Nityanand, Course Coordinator and Dr Khaliqur Rehman, Assistant Course Coordinator. 4. B.Sc. in Operation Theatre Technology-Prof. S.K. Mishra & Prof. P.K. Singh, Course Coordinators (Jointly). 5. B.Sc. in Perfusion Technology-Prof. Nirmal Gupta, Course Coordinator 6. B.Sc. in Renal Dialysis Technology – Prof. R.K. Sharma, Course Coordinator and Prof. Narayan Prasad, Assistant Course Coordinator. 7. B.Sc. in Anaesthesia Technology-Prof. P.K. Singh, Course Coordinator. 8. B.Sc. in Imaging Technology (Radio-diagnosis) – Prof. R.V. Phadke, Course Coordinator and Prof. Sunil Kumar, Assistant Course coordinator. 9. B.Sc. in Radiotherapy Technology – Prof. Shaleen Kumar, Course Coordinator and Dr. K.J. Maria Das, Assistant Course Coordinator.

10. B.Sc. in Respiratory Care Technology- Prof. A.K. Baronia, Course Coordinator and Dr. Ajmal Khan, Assistant Course Coordinator.
11. Bachelor of Physiotherapy (BPT) – Prof. Amit Agrawal, ; Course Coordinator and Dr. Ramjeet Ram, Assistant Course Coordinator.
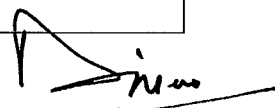12. B.Sc. in Medical Laboratory Technology (Hematology)- Prof. Soniya Nityanand, Course Coordinator.

The Academic Board approved the course syllabus as recommended by the concerned Board of Studies for the above referred courses except course syllabus of B.Sc. in Perfusion Technology which was approved way back in 2012 by the Academic Board which has been re-formatted as per new requirements and policies laid down by the Core Committee of College of Technology and was sent to the Head Department of CVTS, where action is yet to be taken. The Academic Board also approved suggestions and modification as under:

1. In case of B.Sc. in Perfusion Technology course and B.Sc. in Radiotherapy Technology course the annual intake of each course is 05 seats and 02 seat in each course for sponsored candidates from SAARC countries/Government of UP. In other courses the annual intake shall be 10 seats in each course plus 02 seat in each course from sponsored candidates of SAARC countries /Government of UP.
2. As regards the lectures of Sociology and Environment Science, the committee felt that 20 lectures are enough instead of 60 lectures. Accordingly, the syllabus has been revised and annexed herewith.
3. For the B.Sc. course in Respiratory Care Technology Dr. Alok Nath (Head Department of Pulmonary Medicine) will replace Prof A K. Baronia as Course coordinator.
4. The selection of students in all B.Sc. courses in various specialties the NEET merit shall be utilized by the Institute. In case due to any logistic reasons this is not possible, the Institute shall conduct its own entrance examinations comprising of 100 MCQ in the following subjects.

PART	Subject	Marks
A	Physics	20
B	Chemistry	20
C	Biology	20
D	Maths	20
E	General Knowledge	10
F	English	10

5. The Fee Structure for BSc courses was also modified as under:

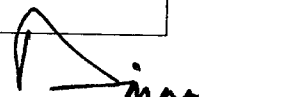| Particulars	Fees	Remarks
Tuition Fees	Rs.55,000/-	The is a comprehensive charge annually (for 365 days) or half of this amount if the course term is extended by upto 6 months (includes annual, supplementary, reevaluation and certificate/degree fees)
Caution Money	Rs. 10,000/-	Once at the time of admission, Refundable on completion of the course.
Hostel Charges	Rs. 6000/- (excluding mess charges)	Chargeable only if the Institute provides an accommodation. Annual amount for (365 days) or on a pro-rata basis if stay is authorized and available beyond course duration)

6. In case of M.Sc. courses in various specialties the annual intake would be 5 seats plus 01 seat in each subject sponsored candidates from SAARC/Government of UP.
7. The eligibility for appearing in the entrance examinations (for BSc courses) would be Intermediate (10+2) Physics, Chemistry & Biology with or without Mathematics with a minimum of 45 percent marks. Age relaxation will be as per the Government of UP norms.
8. The session will start from 1st August every year.
9. There will be separate entrance examinations for M.Sc. courses because eligibility criteria is each course is different.
10. Dr. Swasti Tewari, Head Department of Molecular Medicine was co-opted as an additional member in the Core Committee of College of Technology.
11. The vacation schedule of the College of Technology will be as follows:
   The students will be entitled for following leaves
   Winter break: 7 days in December
   Summer Break: 21 days in June
   Other Leaves: Subject to achieving 80% attendance in theory classes and practicals individually which is essential to be allowed to appear in the annual examinations. Deficiencies in attendance, if any, to be made up in the vacations.
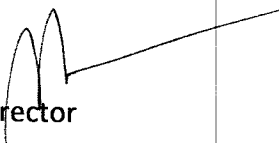12. The course coordinators may take the help the Technician/Sr. Technicians/Technical Officers of their

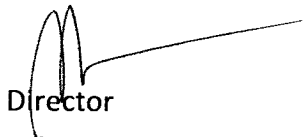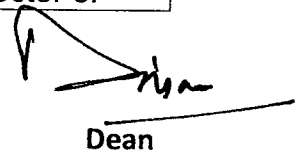|	
	department to undertake the practical demonstrations. The minutes of the Review Committee along with the minutes of the Board of Studies were placed before the Academic Board. **Action: Nodal officer, College of Technology**
Agenda Item No.53.6 Report on college of Technology	While briefing the College of Medical Technology, progress activities, Prof. A.K. Shukla, desired that in place of the posts of a Principal -1, Sr. Lecturer-1, Lecturer-2 and Tutors -4, the faculty structure of SGPGI be followed i.e. Assistant Professor, Associate Professor, Additional Professor and Professor to attract competent faculty to the College of Technology. The Academic Board deliberated at length and stated that for the present the Institute may follow the designation of posts as sanctioned earlier. It was also proposed that in order to have a better integration of theoretical and practical training, the Institute will stand to gain in co-opting senior technologists from each participating department and designating them as tutors (regular / notional / adjunct) thereby leveraging their skills and ensuring that practical skills and theory classes at the level of the departments are suitably ensured as there would be both ownership and accountability. Retired technologists could be taken on contract as tutors. Like wise, heads of various departments could be rotated as principals. This will obviate the need to recruit the posts of Principal /Sr Lecturer / Lecturer / Tutors and most training could take place either at Universities such as the BBAU (where a MOU exists) or identify new ones and also through contractual teachers. The process of identifying technologists to double-up as tutors will be deliberated in the next academic board as also the related matter of teachers. It was also decided that the syllabus as approved by the Academic Board be sent to the University Grants Commission for inclusion of these courses in section 22 of UGC Act 1956. The Academic Board also directed that the reminders may be sent to the Medical Education Department, Govt. of UP and AERB for getting early permission. Other activities presented by the College of Technology were noted by the Academic Board. Action: **Prof. A.K. Shukla / Respective HOD's / Dean**
Agenda Item No.53.7 Research projects for DM/M.Ch. students – reduction in number of	The Academic Board discussed the issue and decided that: • Instead of two published papers, one paper is necessary in indexed journals but the students can do more. • The published paper must be full paper based on original data and not on case report or observational analysis.

Director

Dean

	• The candidate must be first or second author. • In case the paper is not published, the manuscript in the format of publication which was sent to the publishers will be sent to the external examiners for evaluation and confirmation be received that the paper has merit publication in an indexed journal before the written examination. **Action: Dean**
Agenda Item No.53.8 Working conditions for faculty.	**Secretarial Staff**: It has been decided that information for providing secretarial staff to Professors, Additional Professors may be obtained from AIIMS, New Delhi and accordingly action may be initiated. Action: **Joint Director, Administration** **Non-availability of stationary items**: It was decided that the concerned Head of the Department will provide the stationary to faculty through department imprest. **Purchase of minor supplies for intramural research projects:** The Faculty In charge Research was requested to take feedback in this regard and the matter may be placed to the committee constituted under agenda item No. 53.2 (action taken report) for further deliberations. Action: **Executive Registrar / Faculty Incharge Research**
Agenda Item No.53.9 A proposal for electronic submission of answer sheets of MD/DM/M.Ch./exit examination to the examiners for quicker evaluation and declaration of result.	The Academic Board discussed problems with the current system for evaluation of answer sheets and decided that "the answer copies of the students be scanned and converted into the PDF format and dispatch the files by e-mail to all the 4 examiners at the same time requesting the evaluation to be submitted within a fortnight followed by immediate declaration of the theory result, and conduct the practical examination within four weeks of the declaration of the result. The entire process of scanning of the answer books and sending through e-mail to the examiners in PDF format would be done under the supervision Sub-Dean (Examination)/Executive Registrar. The additional costs for hardware and any additional manpower may be met from the academic fund / contractual manpower. The copies will need to be resized and reformatted for this purpose. Action: **Executive Registrar / Dean**
Agenda Item No.53.10 Review of the pattern of question papers for the DM/M.Ch. entrance examinations.	The Academic Board reviewed earlier decision for suggesting the pattern of DM/M.Ch/SR(HS) and PDCC course and finally decided that: • The question paper should be more balanced with a 60% specialty oriented and 40 % general surgery / internal medicine distribution of questions. • In those subjects where the qualifying eligibility criteria are in more than one specialty i.e. Critical Care

	Medicine, Hematology and Medical Genetics etc. these 60% questions will be distributed equally between the feeding disciplines and prepared by the concerned department as per the requirements of the concerned specialty.
	• The general surgery/internal medicine questions will be prepared out of a pre-specified syllabus of relevance to clinical training.
	• The criteria for Part-B examination process will remain same.
	Action: **Executive Registrar / Faculty Incharge (Examination)**
Agenda Item No.53.11 Institution of Chancellors Award for the students of SGPGIMS.	The Academic Board decided that the rules for Chancellors Award may be obtained from the Office of Hon'ble Visitor, SGPGI, and accordingly the matter may be placed in the next meeting of the Academic Board for decision. **Action: Dean, SGPGI.**
Agenda Item No.53.12 Ratification of the minutes of the 69th 70th and 71st Research Committee Meetings held on January 30, 2016, March 19, 2016 and July 23, 2016	The Academic Board ratified the minutes of the 69th 70th and 71st Research Committee Meetings held on January 30, 2016, March 19, 2016 and July 23, 2016
Agenda Item No.53.13 Ratification of the minutes of the 18th Institutional Animal Ethics Committee Meeting held on April 12, 2016.	The Academic Board ratified the minutes of the 18th Institutional Animal Ethics Committee Meeting held on April 12, 2016.
Agenda Item No. 53.14 Award of Degree of Doctor of Philosophy to Ms. Aradhana Mohan.	The Academic Board considered the recommendations of the examiners and approved the Award of Degree of Doctor of Philosophy to Ms. Aradhana Mohan.
Agenda Item No. 53.15 Award of Degree of Doctor of Philosophy to Mr. Ashish Awasthi	The Academic Board considered the recommendations of the examiners and approved the Award of Degree of Doctor of Philosophy to Mr. Ashish Awasthi.
Agenda Item No. 53.16 Award of Degree of Doctor of Philosophy to Mr. Nilay Mitash.	The Academic Board considered the recommendations of the examiners and approved the Award of Degree of Doctor of Philosophy to Mr. Nilay Mitash.
Agenda Item No. 53.17 Award of Degree of	The Academic Board considered the recommendations of the examiners and approved the Award of Degree of Doctor of

Director

Dean

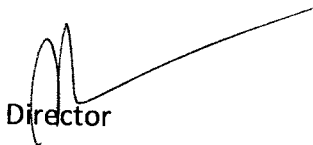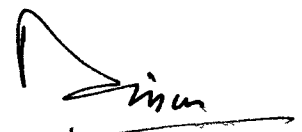|	
Doctor of Philosophy to Mr. Praveen Kumar	Philosophy to Mr. Praveen Kumar
Agenda Item No. 53.18 Award of Degree of Doctor of Philosophy to Ms. Aru Singh	The Academic Board considered the recommendations of the examiners and approved the Award of Degree of Doctor of Philosophy to Ms. Aru Singh.
Agenda Item No. 53.19 Award of Degree of Doctor of Philosophy to Mr. Ravi Shankar Singh	The Academic Board considered the recommendations of the examiners and approved the Award of Degree of Doctor of Philosophy to Mr. Ravi Shankar Singh.
Agenda Item No. 53.20 Award of Degree of Doctor of Philosophy to Mr. Gaurav Pandey	The Academic Board considered the recommendations of the examiners and approved the Award of Degree of Doctor of Philosophy to Mr.Gaurav Pandey.
Agenda Item No. 53.21 Award of Degree of Doctor of Philosophy to Ms. Priyanka Gaur	The Academic Board considered the recommendations of the examiners and approved the Award of Degree of Doctor of Philosophy to Ms. Priyanka Gaur.
Agenda Item No. 53.22 Award of Degree of Doctor of Philosophy to Mr. Ashok Kumar	The Academic Board considered the recommendations of the examiners and approved the Award of Degree of Doctor of Philosophy to Mr. Ashok Kumar.
Agenda Item No. 53.23 Award of Degree of Doctor of Philosophy to Mr. Satyendra Kumar Singh	The Academic Board considered the recommendations of the examiners and approved the Award of Degree of Doctor of Philosophy to Mr. Satyendra Kumar Singh.
Agenda Item No. 53.24 Award of Degree of Doctor of Philosophy to Ms. Manisha Kakaji	The Academic Board considered the recommendations of the examiners and approved the Award of Degree of Doctor of Philosophy to Ms.Manisha Kakaji.
Agenda Item No. 53.25 Award of Degree of Doctor of Philosophy to Ms. Smriti Chaurasia	The Academic Board considered the recommendations of the examiners and approved the Award of Degree of Doctor of Philosophy to Ms. Smriti Chaurasia.
Addl Agenda Item No.53.25 (I) Rationalizing fee structure for Residents.	The fee structure as is being followed has been approved by the Governing Body through, Academic Board/Finance Committee. For rationalizing the fee structure a committee may review the same and the recommendations of the committee be sent to Finance Committee/Governing Body if any change is required. **Action: Executive Registrar / Sub-Dean Student Affairs**
Addl. Agenda Item No.53.25(II) Filling un-filled SR Posts with JR (Posts)	The Academic Board approved appointing Junior Residents (non-academic) against the Sr.Residents sanctioned posts to run the services of patient care where the Sr. Residents are not coming. The Junior Residents may be appointed for 89 days (ad-hoc basis only). An SOP may be drafted by the Sub-deans, ER and Dean.

Director

Dean

	Action: **Executive Registrar / Sub-Dean Exams / Sub-Dean Students**
Addl. Agenda Item No.53.25 (III) Temporary allocation of SRs to departments from amongst un-filled positions.	The Academic Board approved temporary allocation of SRs to departments from amongst the un-filled positions on the basis of requirement up-to one year only. An SOP may be drafted by the Sub-deans, ER and Dean. Action: **Executive Registrar**
Addl. Agenda Item No.53.25(IV) Post doctoral certificate positions.	The Academic Board deliberated at length and decided that status–quo be maintained. Action: **Executive Registrar**
Addl. Agenda Item No.53.25(v) TA/DA Duty Leave and Visa fee for visa related travel to Delhi/elsewhere for Institute funded conference.	The Academic Board approved that 'In case the visit abroad is permissible as per Institute guidelines, faculty who are required to visit Delhi /elsewhere for a personal appearance to obtain a visa will be permitted duty leave / casual leave / leave of the kind due. In the case of Institute funded conferences etc., TA/DA will also be admissible. Further, visa fee, charges of the visa processing centre (VFS/any others) including a travel agents fee / courier charges for visa related documents, will be reimbursable in the event the services of a travel agent are solicited.' 'Further, in case a faculty member is not able to proceed on the International visit as a consequence of a delay or non receipt of visa on time, no claim for refund of the charges incurred for such visits to obtain a visa (including visa fee etc) for an institute funded event will be entertained, unless the faculty is willing to forgo the instant years slot of eligibility of an International conference etc.' Action: **Executive Registrar**
Addl Agenda Item No.53.25(VI) Faculty development initiatives	The Academic Board in principle approved faculty development initiatives programme. The Executive Registrar will initiate the activity vetted by a team led by the Dean and a small group nominated by the Director will accord necessary approvals from the Director for initiation of the programme. Action: **Executive Registrar**
Addl. Agenda Item No. 53.25 (vii) Staff Development initiatives.	The Academic Board in principle approved all staff (administrative, secretarial, finance, nurses, technicians etc.) development initiatives programme. The Executive Registrar will initiate the activity vetted by a team led by the Dean/Chief Medical Superintendent and a small group (of officers) nominated by the Director will accord necessary approvals from the Director for initiation of the programme. Action: **Executive Registrar**

The meeting ended with the vote of thanks to the Chair

Director

Dean

Members of the Academic Board meeting held on September 24, 2016

Presence

1. Prof. Rakesh Kapoor, Director, SGPGI.   Chairman
2. Prof. V. N. Tripathi, Director General Medical Education & Training, UP, Jawahar Bhawan, Lucnow.
3. Prof. Yogesh Chawla, Director, PGIMER, Chandigarh.
4. Prof. Ajay Sharma, Director/Professor Neurosurgery, G.B. Pant Hospital, New Delhi.
5. Prof D.S. Rana, Sir Ganga Ram Hospital, New Delhi.
6. Dr. S.K. Puri, Sr. Scientist & Former Director, CDRI, Lucknow Lourpur Apartment, New Hyderabad, Near Post Office Lucknow.
7. Prof. R.K. Sharma, Head Department of Nephrology, SGPGI.
8. Prof. U.K. Misra, Head Department of Neurology, SGPGI.
9. Prof. R.N. Mishra, Head Department of Immunology. & Dean, SGPGI
10. Prof. Rajan Saxena, Dean & Head Department of Surgical Gastroenterology, SGPGI.
11. Prof. S.K. Mishra, Head Department of Endocrine Surgery, SGPGI.
12. Prof. Eesh Bhatia, Head Department of Endocrinology (Medical), SGPGI.
13. Prof. V.A. Saraswat, Head Department of Gastroenterology, SGPGI.
14. Prof. R.V. Phadke, Head Department of Radio diagnosis, SGPGI.
15. Prof. P.K. Singh, Head Department of Anesthesiology, SGPGI.
16. Prof. Soniya Nityanand, Head Department of Hematology, SGPGI.
17. Prof. T.N. Dhole, Head Department of Microbiology, SGPGI.
18. Prof. Aneesh Srivastava, Head Department of Urology, SGPGI.
19. Prof. P.K. Goel, Head Department of Cardiology, SGPGI.
20. Prof. C.M. Pandey, Head Department of Health Informatics, SGPGI.
21. Prof. S.K. Yachha, Head Department of Pediatric Gastroenterology, SGPGI.
22. Prof. A.K. Baronia Head Department of Critical Care Medicine SGPGI
23. Prof S.P. Ambesh, Head Department of Emergency Medicine, SGPGI.
24. Prof. R.K. Choudhary, Head Department of Transfusion Medicine, SGPGI.
25. Prof. Subha Phadke, Head Department of Genetics, SGPGI.
26. Prof. Shaleen Kumar, Head Department of Radiotherapy, SGPGI.
27. Prof. Raj Kumar, Head Department of Neurosurgery, SGPGI.

28. Prof. S. Gambhir, Head Department of Nuclear Medicine, SGPGI.

29. Prof. Manjula Murari, Head Department of Pathology, SGPGI.

30. Prof. Nirmal Gupta, Head Department of CVTS, SGPGI.

31. Prof. Kumudini Sharma, Head Department of Ophthalmology, SGPGI.

32. Prof. Rajeev Agrawal, Head Department of Plastic Surgery, SGPGI.

33. Prof. Mandakini Pradhan, Head Department of Maternal & Prp Health, SGPGI.

34. Prof. Richa Lal, Head Department of Paediatric Surgical Super-specialties, SGPGI.

35. Prof. Hem Chandra, Head Department of Hospital Administration, SGPGI.

36. Prof. Banani Poddar, Head Department of Neo-natology, SGPGI.

37. Dr. Alok Kumar, Department of Pulmonary Medicine, SGPGI.

38. Dr. Swasti Tewari, Head Department of Molecular Medicine and Biotechnology, SGPGI.

39. Dr. Aruna Parashar, Addl. Professor, Department of Clinical Immunology, SGPGI.

40. Dr. K.J. Maria Das, Additional Professor, Department of Radiotherapy, SGPGI.

41. Dr. Puneet Goyal Associate Professor, Department of Anesthesiology, SGPGI.

42. Dr. Namita Mohindra, Assistant Professor, Department of Radio-diagnosis, SGPGI.

43. Prof. Shaleen Kumar Executive Registrar, SGPGI. — Special Invitee.

44. Prof. Amita Agrawal, Faculty In-charge Research — Special Invitee

45. Prof. A.K Shukla, Nodal Officer, College of Technology, SGPGI. — Special Invitee

46. Ing. Rakesh Agarwal, Sub-Dean — Special Invitee