SANJAY GANDHI POST GRADUATE INSTITUTE OF MEDICAL SCIENCES, LUCKNOW.

REIMBURSEMENT CLAIM FOR LEARNING RESOURCE ALLOWANCE

(3	_
(/

	Duration	ı (Period)	•••••••	••••••			
1.	Name of	Faculty/Officer	•••••				
2.	Designat	ion	•••••	•••••			
3.	Employe	e ID	•••••				
4.	Bank Acc	count No.	•••••				
5.	Pay Leve	1	•••••				
6.	Office/Se Phone No	ection (Place of Post o.	ing)/				
	Detail of	Detail of Expenditure on Learning Resource Allowance:					
	Sl. No.	Items		Bill No. & Date	Amount.		

	(The bill	in original is enclose	ed for reimbursement)	Total	·		
	`	8	· · · · · · · · · · · · · · · · · · ·				
Forwar HOI					Signature		
1101			<u>Undertaking</u>				
I hereby declare that the above bill/amount indicated above has not been claimed earlier for the above mention period.							
					Signature		
			For Office Use				
PGI/DI		s restricted for the a 08/17/1165/2019 dat	mount of Rsed 14.02.2019 (Part-A) (Account Section)	as pe	r office order No.		
Passed	for Rs	(Rs. in	words)		
Asstt. A	sstt. Acctt. Asstt. A		Asstt. Accounts Office	er Fin	ance Officer		

Directions:

The list of various Learning Resources, who would be reimbursed from Learning Resource Allowances(LRA). Consolidated list of Learning Resources which will be covered for reimbursement from Learning Resource Allowance(LRA) is as below:-

- 1. Membership Fee of professional Specialties.
- 2. Subscription of Scientific Journals.
- 3. Purchase of books & Journals.
- 4. Equipments used for research purpose such as Desktop, Laptops, additional portable Hand Disks, Pen Drives, CDs & other computer peripherals & Repair/replacement expenses of such equipments.
- 5. Photography equipments like photography Camera, lenses and their peripherals.
- 6. Smart Phones with e-mail features.
- 7. Transparencies, slides and similar resource material required to enhance learning.
- 8. Article processing/publication charges of open access journals included MFDLine, Pubmed Central, Directory of Open Access Journals, Science Citation Index (SCI), SCI Expanded and Emerging Source Citation Index. For this purpose either bill should be in the name of the author requesting the reimbursement or all autherised/received reimbursement for the article in question.
- 9. Stethoscope, blood pressure apparatus, otoscope and opthalmoscope.
- 10. A medical device (not included at Sl. No.9) used for learning/teaching/training/research subject to self certification by the faculty member and approval by Competent Authority.
- 11. Cloud storage subscription.
- 12. Reimbursement for conference related travel/accommodation/registration fees as per existing AIIMS Guidelines & Govt. rules for funding & reimbursement for such events.

Note: The claim for the re-imbursement of Learning Resource Allowance may be submitted by the individual faculty member/officer within the financial year in which the expenditure is incurred. No. claim for the preceding financial year will be entertained.