



**SANJAY GANDHI POSTGRADUATE INSTITUTE OF MEDICAL
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PGI/DIR/DC/24 /2022

Date: 08-01-2022
Office order/Dir camp
RSD no. 1485/133

OFFICE ORDER

In view of rising COVID-19 cases, following measures are being implemented w.e.f. 13.01.2022 to prevent overcrowding and minimize chances of infection in the OPD/IPD areas of SGPGIMS.

OPD Services:

1. Online registration of new patients a must, with as few exceptions as possible.
2. Limit number of new patients registration to 20 per day per department
3. Limit number of follow up patients to 30 per day per department
4. Only 01 attendant is allowed with a patient to come to OPD.
5. Mandatory RTPCR/TruNat report from ICMR accredited lab within 72 hrs of visits, required for patient and attendant. Same to be communicated to patient at time of registration.
6. COVID-19 Appropriate Behaviour (CAB) is to be mandatorily followed by all patients, their relatives, and Health Care Workers (HCWs), at all times. The CAB includes:-
 - a. Appropriate use of Face Masks.
 - b. Maintain Physical distance as often as possible.
 - c. Strict Hand Hygiene.

IPD Services:

1. Mandatory RTPCR/TruNat testing from ICMR accredited Laboratory done within 72 hrs, for the patients as well as of the attendant before admission and interventions to continue as before.
2. Restricted entry of only one patient's attendant in the wards to prevent overcrowding.
3. COVID-19 appropriate behaviour is to be strictly followed by all HCWs, patients and attendants.

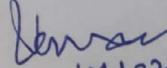
E-OPD Services:

1. Shall be functional, and encouraged follow-up of patients.
2. Only selected patients needing urgent in person visit shall be called by e-OPD doctor to OPD.
3. Preference to be given to e-OPD as before both in New and Follow up OPD cases.
4. The same needs to be communicated to patients at the time of registration.

RCH-COVID Services:


1. In order to take care of the increasing work load in RCH-II/ COVID care areas, withdrawal of appropriate number of HCWs from non-covid areas will have to be undertaken.
2. Hence, IPD services will have to be accordingly reduced in phased manner in coming weeks.

Emergency services will continue as before with all due precautions in view of rising COVID-19.


10/1/22
(RK Dhiman)
Director

Copy for information to:

1. Additional Director.
2. Dean/ER.
3. CMS/MS, I/c OPD/G.H./PMSSY.
4. Nodal Officer, RCH.
5. PRO to inform all patients who have been given appointments via Electronic/Print media etc.
6. All Heads of Department.
7. Prof. Uttam Singh, I/C HIS to upload on Institute Website.
8. Office Order file.


(RK Dhiman)
Director